



**VOLUNTEER OPPORTUNITIES  
AUBURN CORD DUESENBERG AUTOMOBILE MUSEUM  
VOLUNTEER ASSOCIATION**

YES, I would like to find out more about volunteering at the Auburn Cord Duesenberg Automobile Museum.

**NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**EMAIL** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**AREAS OF INTEREST** check all you are interested in

Admission Desk       Docent

Museum Store       Gallery Host

Information Desk       Archives

Bulk Mailing       Gardening

Building Maintenance       Auto Maintenance

Clerical-Phone       Special Events

I have this special skill or talent to contribute:

\_\_\_\_\_

PLEASE SEND THIS APPLICATION TO:

sharonf@acdmuseum.org

Sharon Fouke

Auburn Cord Duesenberg Automobile Museum

PO Box 271

Auburn, IN 46706

260-925-1444

**THE PURPOSE OF THE VOLUNTEER ASSOCIATION**

As an important part of the quality of life in Auburn and Northeast Indiana, the Auburn Cord Duesenberg Museum is striving to become an active element and center of interest in the extended community.

The Volunteer Association provides the museum with gifts of time and talent in many different areas.

By expanding community outreach and participation, the museum establishes a sense of ownership among the members of its community.

**WHAT DO THE AUBURN CORD DUESENBERG  
AUTOMOBILE MUSEUM VOLUNTEERS DO?**

1. **ADMISSION DESK**-Volunteers greet the visitors, handle admission fees, and direct visitors. This position is enjoyed by volunteers who like to meet people.

2. **GALLERY HOST**-Volunteers in this position walk through the museum and speak with visitors. A Gallery Host does not need to know technical facts about the automobiles. However, many Gallery Hosts learn a great deal about these beautiful cars while they are on the floor. A Gallery Host must have a pleasant personality and enjoy speaking with people.

3. **DOCENT**-After successfully completing the Museum's Docent training, these volunteers conduct guided tours. The tours are booked in advance and usually take two hours. The Docent should have a strong desire to learn about the history of the Auburn Automobile Company and its leader, E.L. Cord.

4. **BULK MAILINGS**-This is a very popular volunteer position!! A group of volunteers meet in the volunteer office when the museum has a bulk mailing. The volunteers stuff and label envelopes. It is a good way to socialize while helping the museum.

5. **MUSEUM STORE-Clerk Volunteer**: Helps customers with purchases, handles the sale of Duesy Store merchandise, and keeps the store stocked with inventory. This is a scheduled position.

6. **CLERICAL**-Assists the office staff by: answering the telephone, making copies, filing, and typing. This is a behind-the-scenes position, but a very important part of the museum. This area can be expanded if a volunteer would like to work on the computer.

7. **ARCHIVES**-The Archivist is assisted by volunteers who enjoy doing research. The Auburn Cord Duesenberg Museum receives requests from many people who want information about the museum, the history of Auburn Automobile Company and, of course, the automobiles. Since the museum believes strongly in educating, this area is also very important to the mission of the museum.

8. **AUTOMOBILE MAINTENANCE**-This area involves a number of different duties. Volunteers dust the exhibit cars and keep air in the tires. They also restore vehicles in the museum's shop across the street from the museum. Maintenance of the automobiles is a very important part of the museum's quality and appearance.

9. **BUILDING MAINTENANCE**-There always seems to be some project going on around here! The building is constantly being maintained and restored. Volunteers who enjoy building, painting, and cleaning are very comfortable in this position. We have seen some amazing things accomplished by volunteers in this area.

10. **SPECIAL EVENTS** is another area that has quite a few different functions. Bridal Show, Wine Tasting, Holiday Teas, and other fundraising events are examples of times volunteers help the museum in many different areas.

11. **GARDENING**-This is a three season position (Spring, Summer and early Fall). Volunteers are responsible for planting, maintaining, and sometimes removing flowers and plants from the museum grounds. This position is handled by a group of volunteers, which seems to make the work more fun.

12. **INFORMATION DESK**-Volunteers at this station give museum visitors information about becoming a volunteer, museum membership and upcoming special events. This position does not require knowledge about the cars. The only prerequisite for this position is a friendly smile! (This position is filled only during festival week)

**BENEFITS OF  
THE AUBURN  
DUESENBERG  
MUSEUM  
ASSOCIATION**



**CORD  
AUTOMOBILE  
VOLUNTEER**

- 1. Volunteer Members include of talents and interests. They benefit by using their skills in an atmosphere that welcomes ideas.**
- 2. Social functions are provided by the museum. Monthly meetings, A Holiday Rollback, and Recognition Dinners provide many opportunities for new volunteers to make friends within the Volunteer Association.**
- 3. Monthly newsletters keep volunteers up-to-date with museum news and what volunteer opportunities are available.**
- 4. An opportunity to learn about historically significant automobiles in a beautiful museum setting. It is a very exciting place to be.**
- 5. Being an important part of this ever growing museum is both rewarding and inspirational. You will find yourself amazed at the beauty and care that is such an enormous part of exhibiting these automobiles and this art-deco building.**
- 6. The museum is open daily throughout the year, so scheduling can be flexible.**
- 7. Volunteers have an opportunity to be actively involved in events such as the wine/beer tasting, bridal and art shows and the Auburn Cord Duesenberg Festival to name a few.**
- 8. Volunteers are rewarded by meeting the museum's interesting audience, which is very diverse. The museum has visitors from all fifty states, over fifty foreign countries, and all social backgrounds each year.**

**Association  
offer a  
different**



**A VOLUNTEER ONCE SAID:** "One hundred years from now.... it will not matter what my bank account was, the sort of house I lived in, or the kind of car I drove...but, the world may be different because I chose to volunteer."

**AUTOMOBILEMUSEUM.ORG  
VOLUNTEER OPPORTUNITIES**

